

Cabinet

**Date & time**

Tuesday, 27 May
2014 at 2.00 pm

Place

Ashcombe Suite,
County Hall, Kingston
upon Thames, Surrey
KT1 2DN

Contact

Anne Gowing
Room 122, County Hall
Tel 020 8541 9938

Chief Executive

David McNulty

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Cabinet Members: Mr David Hodge, Mr Peter Martin, Mrs Mary Angell, Mrs Helyn Clack, Mr Mel Few, Mr John Furey, Mr Mike Goodman, Mr Michael Gosling, Mrs Linda Kemeny and Ms Denise Le Gal

Cabinet Associates: Mr Steve Cosser, Mrs Clare Curran, Mrs Kay Hammond and Mr Tony Samuels

If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 9698, fax 020 8541 9009, or email anne.gowing@surreycc.gov.uk.

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Anne Gowing on 020 8541 9938.

***Note:** This meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.*

Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

If you have any queries regarding this, please contact the representative of Legal and Democratic Services at the meeting

1 APOLOGIES FOR ABSENCE

2 MINUTES OF PREVIOUS MEETING: 22 APRIL 2014

The minutes will be available in the meeting room half an hour before the start of the meeting.

3 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

4 PROCEDURAL MATTERS

4a Members' Questions

The deadline for Member's questions is 12pm four working days before the meeting (*20 May 2014*).

4b Public Questions

The deadline for public questions is seven days before the meeting (*20 May 2014*).

4c Petitions

The deadline for petitions was 14 days before the meeting, and no petitions have been received.

4d Representations received on reports to be considered in private

To consider any representations received in relation why part of the meeting relating to a report circulated in Part 2 of the agenda should be open to the public.

5 REPORTS FROM SELECT COMMITTEES, TASK GROUPS, LOCAL COMMITTEES AND OTHER COMMITTEES OF THE COUNCIL

6 YEAR END FINANCIAL BUDGET OUTTURN 2013/14

(Pages 1
- 48)

To note the revenue and capital budget outturn for 2013/14 financial year. The annexes present the final revenue and capital outturn for the 2013/14 financial year. This is based upon the final accounts at the end of March 2014. The carry forwards for revenue and capital were indicatively approved last month, but there are some minor changes between the indicative figures and actual. This report requests the minor changes and revenue reserve transfers.

As the outturn impacts upon the 2014 - 19 revenue and capital budget, there is a high level update and two revenue virement requests for allocating and distributing government grants and realigning the children's service contact centre. The capital budget will be reprofiled in July.

[The decisions on this item can be called in by the Council Overview and Scrutiny Committee]

7 HIGHWAYS ASSET MANAGEMENT POLICY, STRATEGY AND PRIORITISATION POLICY AND CRITERIA

(Pages
49 - 92)

Surrey's Transport Asset Management Plan (STAMP) was published nearly 10 years ago. STAMP's aim was to describe how the County Council would maintain all of Surrey's Highways and Transport infrastructure. New national guidance for developing Asset Management Plans for Highway Infrastructure was published in 2013. In line with this new guidance, the County Council have produced Asset Management Policy and Strategy documents and revised the prioritisation criteria for the five key Highway Assets; Roads, Footways, Structures, Safety Barriers and Drainage.

[The decisions on this item can be called in by the Environment and Transport Select Committee]

8 HIGH PERFORMANCE LEADERSHIP DEVELOPMENT PROGRAMME

(Pages
93 - 104)

The County Council is performing strongly. We are working as "one team" with our partners to ensure Surrey residents receive high quality and value for money services. We are making positive differences to people's lives every day.

A large part of this success has been the growth in good leaders with exemplary leadership skills and behaviours. This has a direct impact on the morale and well-being of staff who, in turn, become happier at work and can give an excellent service to residents. A Coaching Programme took place between 2009 and 2013. 1,545 people went through the programme and it has played a key role in building good leadership at Surrey. This was Phase 1 of the Leadership Development Pathway. We have now developed Phase 2 - the new High Performance Development Programme (HPDP) – which will take performance to another level. It will be focused on enabling leaders and managers to address the most difficult issues they face at work; the issues which challenge them the most.

After a successful pilot of the new HPDP, carried out between November 2013 and April 2014, a procurement exercise has been completed to enable us to secure a supplier to deliver the full programme. We are now

in a position to recommend the award of contracts to the suppliers identified below and set out in Part 2 of the agenda (item 21), starting on 11 June 2014.

[The decisions on this item can be called in by the Council Overview and Scrutiny Committee]

- 9 GRANT CRITERIA AND FUNDING OPPORTUNITIES GUIDE** (Pages 105 - 130)
- The Grant Criteria and Funding Opportunities Guide set out how the Council governs allocation of funds by officers via grants. The new procedure formalises the approach to grant awards, reflecting best practice and Council priorities.

[The decisions on this item can be called in by the Council Overview and Scrutiny Committee]

- 10 LIME TREE PRIMARY SCHOOL, REDHILL - NEW TWO FORM PRIMARY SCHOOL** (Pages 131 - 136)
- To approve the Business Case for the provision of a new 2 form of entry primary school in Redhill to help meet the basic need requirements in the Reigate and Banstead area.

N.B. An annex containing exempt information is contained in part 2 of the agenda (item 19)

[The decisions on this item can be called in by either the Council Overview and Scrutiny Committee or the Children and Education Select Committee]

- 11 PURCHASE OF 1 AERIAL LADDER AND 1 TURNTABLE LADDER VEHICLES** (Pages 137 - 142)
- Surrey Fire Authority provides the best equipment possible to support frontline fire and rescue activity. The equipment provided meets the operational assessment of how to provide the best outcomes for the residents of Surrey.

A review of the Working at Height strategy for Surrey Fire and Rescue Service (SF&RS) has identified there is a requirement to replace the existing Aerial Ladder vehicles to ensure that Surrey's fire-fighters have the best possible equipment for the benefit of Surrey residents.

This report provides details of the procurement process to award two separate contracts for one Aerial Ladder Vehicle and one Turntable Ladder Vehicle, including the results of the evaluation process, and in conjunction with the Part 2 report, demonstrates why the recommended contracts offer best value for money.

N.B. An annex containing exempt information is contained in part 2 of the agenda (item 20)

[The decisions on this item can be called in by the Council Overview and Scrutiny Committee]

- 12 ESTABLISHMENT OF A PROPERTY COMPANY** (Pages 143 - 208)
- The Investment Strategy agreed by Cabinet in July 2013 was developed in response to the requirement for the Council to maintain its financial resilience in the longer term. Cabinet approved that the recommended governance arrangements were put in place in order to consider individual investment opportunities and to provide advice to Cabinet on investment decisions.
- Cabinet also approved that work commence on the preparation of a business case to establish a property investment company. This work has now been completed, with the aid of specialist advisors, and this paper sets out the proposed company structure and associated governance arrangements.
- N.B. An annex containing exempt information is contained in part 2 of the agenda (item 18).
- [The decisions on this item can be called in by the Council Overview and Scrutiny Committee]*
- 13 SURREY FIRE & RESCUE: RENEW CONTRACT ARRANGEMENTS FOR SPECIALIST RESCUE AND CONTINGENCY CREWING** (Pages 209 - 230)
- Surrey Fire and Rescue Authority (SFRA) must provide contingency cover for Industrial Action, according to the Fire and Rescue Services Act 2004, National Framework and Civil Contingencies Act 2004.
- In 2012, Surrey Fire and Rescue Service (SFRS) entered into a contract with a private provider for specialist rescue on a day-to-day basis, and contingency crewing, run as a pilot (for proof of an innovative concept). The pilot has been extended until 31 March 2015.
- The pilot contract has worked successfully and Cabinet is asked to consider options on how to proceed. SFRS propose to commence a full tender process for a long term contract for the provision of this service and for the possibility to extend the full use of capabilities to obtain better value for money and to develop new ways of working. The overarching purpose of the proposal is to keep the people of Surrey safe in all foreseeable circumstances.
- N.B. An annex containing exempt information is contained in part 2 of the agenda (item 17).
- [The decisions on this item can be called in by the Communities Select Committee]*
- 14 LEADER / DEPUTY LEADER / CABINET MEMBER DECISIONS TAKEN SINCE THE LAST CABINET MEETING** (Pages 231 - 238)
- To note any delegated decisions taken by the Leader, Deputy Leader and Cabinet Members since the last meeting of the Cabinet.
- 15 WOKING MAGISTRATES' COURT CONVERSION TO CORONER'S COURT** (Pages 239 - 246)
- Cabinet approval is requested for additional capital investment to provide

fit and proper accommodation for the Coronial Service by converting and refurbishing Woking Magistrates' Court, purchased by Surrey County Council in December 2013. The additional investment will enable the Coronial Service to carry out the statutory responsibilities arising from the implementation of the Coroners and Justice Act 2009.

N.B. An annex containing exempt information is contained in part 2 of the agenda (item 22).

[The decisions on this item can be called in by either the Council Overview and Scrutiny Committee or the Communities Select Committee]

16 EXCLUSION OF THE PUBLIC

That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

PART TWO - IN PRIVATE

17 SURREY FIRE & RESCUE: RENEW CONTRACT ARRANGEMENTS FOR SPECIALIST RESCUE AND CONTINGENCY CREWING (Pages 247 - 250)

This is a part 2 annex relating to item 13.

Exempt: Not for publication under Paragraph 3

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

[The decisions on this item can be called in by the Communities Select Committee]

18 ESTABLISHMENT OF A PROPERTY COMPANY (Pages 251 - 264)

This is a part 2 annex relating to item 12.

Exempt: Not for publication under Paragraph 3

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

[The decisions on this item can be called in by the Council Overview and Scrutiny Committee]

19 LIME TREE PRIMARY SCHOOL, REDHILL - NEW 2 FORM PRIMARY SCHOOL (Pages 265 - 270)

This is a part 2 annex relating to item 10.

Exempt: Not for publication under Paragraph 3

Information relating to the financial or business affairs of any particular

person (including the authority holding that information)

[The decisions on this item can be called in by either the Council Overview and Scrutiny Committee or the Children and Education Select Committee]

- 20 SURREY FIRE AND RESCUE SERVICE: AERIAL LADDER AND TURNTABLE LADDER VEHICLES** (Pages 271 - 274)

This is a part 2 annex relating to item 11.

Exempt: Not for publication under Paragraph 3

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

[The decisions on this item can be called in by either the Council Overview and Scrutiny Committee or the Communities Select Committee]

- 21 HIGH PERFORMANCE LEADERSHIP DEVELOPMENT PROGRAMME** (Pages 275 - 278)

This is the part 2 annex relating to item 8.

Exempt: Not for publication under Paragraph 3

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

[The decisions on this item can be called in by the Council Overview and Scrutiny Committee]

- 22 WOKING MAGISTRATES COURT CONVERSION TO CORONER'S COURT** (Pages 279 - 292)

This is a part 2 annex relating to item 15.

Exempt: Not for publication under Paragraph 3

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

[The decisions on this item can be called in by either the Council Overview and Scrutiny Committee or the Communities Select Committee]

- 23 PUBLICITY FOR PART 2 ITEMS**

To consider whether the item considered under Part 2 of the agenda should be made available to the Press and public.

David McNulty
Chief Executive
Friday, 16 May 2014

QUESTIONS, PETITIONS AND PROCEDURAL MATTERS

The Cabinet will consider questions submitted by Members of the Council, members of the public who are electors of the Surrey County Council area and petitions containing 100 or more signatures relating to a matter within its terms of reference, in line with the procedures set out in Surrey County Council's Constitution.

Please note:

1. Members of the public can submit one written question to the meeting. Questions should relate to general policy and not to detail. Questions are asked and answered in public and so cannot relate to "confidential" or "exempt" matters (for example, personal or financial details of an individual – for further advice please contact the committee manager listed on the front page of this agenda).
2. The number of public questions which can be asked at a meeting may not exceed six. Questions which are received after the first six will be held over to the following meeting or dealt with in writing at the Chairman's discretion.
3. Questions will be taken in the order in which they are received.
4. Questions will be asked and answered without discussion. The Chairman or Cabinet Members may decline to answer a question, provide a written reply or nominate another Member to answer the question.
5. Following the initial reply, one supplementary question may be asked by the questioner. The Chairman or Cabinet Members may decline to answer a supplementary question.

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Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. To support this, County Hall has wifi available for visitors – please ask at reception for details.

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Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

Thank you for your co-operation